Downtown Stockton Alliance Board of Directors Meeting
Wednesday, May 25, 2016 at 3:00 pm
Downtown Stockton Alliance Conference Room,
125 Bridge Place, 3rd Fl. Stockton, CA

Board of Directors Present: Chair Mahala Burns, Treasurer Wes Rhea, Zac Cort, Giovanni Trinchera, Kari McNickel, Mike Bartosch, Nate Knodt, Micah Runner, Debbie Vallejo
Board of Directors absent: Edward Kirk, Jim Donaldson, Doug Egbert, Benjamin Saffold, Jeff Gilbert, Anthony Barkett, Jacob Benguerel

Staff Present: Cindi Fargo, Charisse Lowry, Sylwia Qualls, Emily Oestriecher

Guests: David Garcia, Jeff Groom, Luis Duarte, Riccardo Rogina, Matt Lemos

Minutes

1. Call to Order/Roll Call
   - Meeting was called to order at 3:07pm
2. Public Comments
   - M. Burns reported that C. Fargo had been a speaker at the State of the City and she did a wonderful job representing downtown
   - C. Fargo reported that she had attended the City Council meeting on Tuesday May 24 and that the $30,000.00 grant had been approved.
   - M. Burns introduced R. Rogina and M. Lemos as the new property owners of the building located at 34 S. San Joaquin Street. R. Rogina gave a brief summary of himself, his career and the plans for the building. He stated that there would be commercial use on the 1st fl. and market rate apartments on the 2nd fl. M. Lemos showed a building plan but explained that the City wanted some changes made to the current plan.
   - M. Laguna informed the board of the new Volunteer Ambassador program and a summary of the duties that they would perform.
3. Consent Calendar
   - Approval of April Financials as recommended by Finance Committee
   - Acceptance of Committee Minutes – Administration & Finance Joint Minutes and Clean and Safe, Economic Development minutes will be posted on-line by Tuesday
     - A motion was made by (W. Rhea/N. Knodt) to approve the Consent Calendar. The motion was passed by unanimous consensus
4. Information and Action Items:

- Information – 10 Talks – Cindi Fargo
    - C. Fargo summary of her early life, college years and working in the US Forest service. She talked about the different states that she had lived, worked and fell in love. She spoke about her experiences working in revitalization and creating events. Some of the events that she created 30 years ago are still being held. She has obtained a lot of experience in small business.

5. Staffing Changes – Update for Board- Cindi
    - C. Fargo informed the board that LaToya McDonald was no longer employed with the DSA and that she had hired a person. C. Fargo gave a brief summary of the new Clean & Safe manager's job quantifications and skill sets. The new manager will be starting sometime after the first of June.
    - E. Oestriecher informed the board that a new intern from UOP would be working with her on events and also with S. Qualls in communications for the DSA.
6. Presentation by Luis Duarte Accountancy on DSA Financial Statements
    - M. Burns introduced L. Duarte from Duarte Accountancy and J. Groom from Stephen J. Groom CPA and informed the board that they are the accountants that do our monthly financials and yearly budget. L. Duarte instructed the board on the format and how to read the financials. He went over the different accounts, cash amounts and budget percent's. He informed the board that each month they could check the financials and compare with the budget to see if the DSA is on track. C. Fargo informed the board that Workers Comp had gone up a considerable amount that was not expected. L. Duarte reported that the tax return 990 had been extended and would be filed soon and that it would be good to post online since it was a public document. Board discussion on expenses versus income, also how the assessments were being hand billed and unpaid funds were being collected.
7. Nominations Committee Recommendations/Action
    - M. Burns reported that Z. Cort had turned in his letter of resignation and that D. Garcia from TenSpace had submitted his application to fill Z. Cort's seat as a board director. M. Burns stated that the nominations committee recommended the board accept Z. Cort's resignation and to accept D. Garcia on the board. Board vote was taken and by unanimous consensus D. Garcia was voted on the board of directors.
        - A motion was made by (K. McNickel/D. Vallejo) to approve the board resignation of Z. Cort. The motion was passed by unanimous consensus
8. Committee Updates
    - C. Fargo reported that the security officer is working at the plaza and that she had interviewed the officer that would be on vehicle patrol downtown starting this Thursday.
    - E. Oestriecher reported on the progress of the different events being held at the Brick & Mortar and the robust schedule of events for June.
9. Unfinished Business

- No Items

10. Board Items for Future Consideration
    - No Items
11. Adjournment
    - Meeting was adjourned at 4:14pm